

KIET Group of Institutions

Ref/ Dir/ 09 /2017

1st Jun'17

OFFICE ORDER: 09/2017 Reconstitution of Media Cell

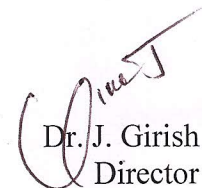
This is reference to Office Order 08/2016 released on 17th Mar'16 ; this is to notify that the **Media Cell of the Institute** has been *re-organized* as follows:

Media Cell members:

1. Mr. Vinay Ahlawat, Manager (IT Operations) - *Coordinator*
2. Dr. Priti Chitkara, Asst. Prof. (AS) - Member
3. Mr. Shashank Bhardwaj, Asst. Prof. (MCA) - Member
4. Mr. Umesh Sharma, Admin Officer - Member

Media cell will be responsible for the publicity and branding of KIET Group of Institutions across various media channels. Other activities of media cell include online publicity, press releases, content generation and facilitating press conferences. Further, all **ongoing achievements of students, faculty and department** are to be communicated to *Coordinator - Media Cell* at vinay.ahlawat@kiet.edu for further process/timely update.

The Media Cell will be responsible to the Director for their duties.


Dr. J. Girish
Director

Distribution:

- Deans/ Principal-KSOP/HoDs (AS/CS/IT/EN/EC/EI/ME/CE/MCA/MBA)
GM-TBI, CAO, HR, Head-CRPC, Manger-IT Operations, Registrar, Admin Officer, Accts Officer, Librarian, Purchase Officer

Copy to:

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